School of Design Research Committee Remit and Membership, 2026-27

Reports to: Research Committee

Secretary: a member of staff from the School

1. Remit

1.1 To receive updates on GSA policies, priorities, procedures and infrastructure relating to the development of Research, to communicate policy and procedural developments to researchers within the School, and to take responsibility for their local implementation.

1.2 To provide input into GSA policies, priorities, procedure and infrastructure, and provide feedback on proposed GSA initiatives when requested to do so by Research Committee.

1.3 To define objectives, set priorities, agree actions and monitor progress relating to the goals set out in the School's strategy for Research, and to play a lead role in formulating future iterations of the strategy; to advise on the development of initiatives within the School to support progress towards strategic objectives for research, KE and innovation, and to regularly review progress towards objectives.

1.4 To monitor applications from researchers within the School for Research Development Funding.

1.5 To consider prospective opportunities for research grant funding and promote them to the School's researchers as appropriate.

1.6 To receive reports from research groups within the School on current and planned proposals for research projects and research funding. To identify when researchers within the School would benefit from guidance and support on project development, including consideration of research partners, project scope, methodology, research ethics and application approval processes. To ensure that new proposals are registered with the Research Department.

1.7 To receive reports from research groups within the School on current projects being undertaken, to promote awareness of successes and also to consider risks and challenges that require attention.

1.8 To receive reports from research groups within the School on planned research outputs and to identify when relevant researchers would benefit from further guidance.

1.9 To receive RADAR reports from the Research Department and review recent research outputs by the School's researchers.

1.10 To receive reports from research groups on recently undertaken and planned knowledge exchange activity.

1.11 To identify requirements for, and contribute to the development and delivery of, training activities and events for the School, including in conjunction with colleagues in Research Department and/or other Schools.

1.12 To support the development of a research culture and environment within the School which is: supportive of staff; promotes equality, diversity and inclusion; and the development of excellent research, knowledge exchange and innovation.

1.13 To receive a report from the PhD Coordinator, and comments from the class representative for postgraduate research students, on PGR matters.

1.14 To celebrate research achievements within the School and support opportunities to showcase them to colleagues, members of the public and external partners.

1.15 Any other business.

1.16 To report to Research Committee.

2. Membership [Stephen Bottomley, Head of School, Helen McCormack, Reader in Art and Design History, Research Lead, Mairi Mackenzie, Research Fellow, Andrea Taylor, Research Fellow, Edwin Pickstone, Lecturer, Communications Design, Typographic technician/researcher, the Case Room, Fiona Anderson, Reader in Design History, Helena Britt, Programme Leader, Textiles, Pamela Flanagan, Programme Lead, Interior Design, Craig Whittet, Head of Department, Product Design Engineering, Elizabeth Hodson, PhD coordinator, Li Jing, pgr student representative]

Ex-officio

- Research Lead (Convenor or Nominee)
- Head of School
- No less than three experienced academic research staff, each representing a field of research within the School
- At least one early-career researcher, representing the School's ECR community[1]
- PhD Coordinator

The Subcommittee shall be quorate when a minimum of five members are present.

Appointed

- Representative(s) from the Research Department
- The Class Representative for postgraduate research students in the School

Invited

- Optionally, other members of staff or PGR students may be invited as guests to contribute to discussions at specific Research Committee meetings.

3. Frequency of meetings

The Committee will meet at least three times per year, scheduled to report to the main GSA Research Committees, and may optionally arrange additional meetings.

[1] Unless the School currently has no active ECRs, in which case the Committee should focus on ECR development during AY 2026-27