Academic Policy Review Schedule

POLICY DETAILS:

Purpose of this policy	The schedule collates all of GSA's academic, quality, and student-facing policies, and establishes frequency and responsibility for reviewing each policy.
Date of approval	October 2026
Approving body	Academic Council
Supersedes	Academic Policy Review Schedule 2025-26
Date of EIA	EIAs are associated with individual policies included in the review schedule.
Date of next review	October 2027
Author	Academic Quality Office
Responsible Executive Group area	Secretary & Registrar
Related policies and documents	All policies listed in the review schedule.
Benchmarking	Sector practice University of Glasgow

Academic Quality Office – Academic Quality Team						
Policy Title	**Proposed Author**	**Date of last approval**	**Session of next review**	**Proposed Review Frequency**	**Committee Scrutiny**	**Notes**
Course Approval Policy	Head of Academic Quality	October 2022	2029-30	5 yearly	Education Committee	
Course Closure and Suspension Policy	Head of Academic Quality	October 2022	2029-30	5 yearly	Education Committee	
External Examiner Policy (UG and PGT programmes)	Head of Academic Quality	March 2026	2028-29	5 yearly	Education Committee	
Major Programme Amendment Policy	Head of Academic Quality	October 2024	2028-29	5 yearly	Education Committee	
Minor Programme and Course Amendment Policy	Head of Academic Quality	October 2022	2029-30	5 yearly	Education Committee	
Periodic Review and revalidation Policy (taught programmes)	Head of Academic Quality	March 2026	2026-27	5 yearly	Education Committee	
Programme Monitoring and Annual Reporting	Head of Academic Quality	May 2026	2027-28	5 yearly	Education Committee	
Programme Approval (Validation) Policy	Head of Academic Quality	October 2024	2028-29	5 yearly	Education Committee	

Programme Closure and Suspension Policy	Head of Academic Quality	December 2021	2029 -30	5 yearly	Education Committee	
Student-facing Professional Services Review Policy	Head of Academic Quality	May 2026	2026-27	5 yearly	Education Committee	
GSA Quality Framework	Head of Academic Quality	May 2026	2030-31	5 yearly	Learning and Teaching Group, Education Committee	
Academic Quality Office – Compliance Team						
Code of Procedure for Appeals	Senior Compliance Officer	May 2022	2026/27	5 yearly	Education Committee	
Complaints Handling Procedure Policy	Senior Compliance Officer	March 2021	2028/29	5 yearly	Education Committee	Review date amended to align with new SPSO Model Complaints Handling Procedure due in 2028.
Student Conduct Policy and Misconduct Procedure	Senior Compliance Officer	October 2021	2025-26	5 yearly	Education Committee	This policy will be divided into an Academic Misconduct Procedure and a Non-Academic Misconduct Procedure, both to be approved in the 2026-27 academic session.
Student Criminal Conviction Policy	Senior Compliance Officer	n/a - new policy	2025/26	5 yearly	Education Committee	This policy will be developed during the 2026-27 academic session.

Academic Registry						
Policy title	**Proposed Author**	**Date of last approval**	**Session of next review**	**Proposed Review Frequency**	**Committee Scrutiny**	**Notes**
Admissions Policy	Head of Academic Registry	October 2024	2029/30	5 yearly	Education Committee	
Appeals Process for Applicants	Head of Academic Registry	October 2016	2025/26	5 yearly	Education Committee	For implementation in session 2026/27
Terms and Conditions of Admission	Head of Academic Registry	November 2025	2026/27	Yearly	Education Committee	
Examination Board Policy	Head of Academic Registry	October 2026	2030/31	5 yearly	Education Committee	For implementation in session 2026/27
Supporting Student Continuation, Progression and Retention Policy	Head of Academic Registry	November 2024	2029/30	5 yearly	Education Committee	
Student Attendance Policy	Head of Academic Registry	May 2026	2030-31	5 yearly	Education Committee	
Leave of Absence Guidance	Head of Academic Registry	August 2025	2029/30	5 yearly	Education Committee	
Student Withdrawal Policy	Head of Academic Registry	2024-25	2029/30	5 yearly	Education Committee	
Posthumous Awards Policy	Head of Academic Registry	2012-13	2025-26	When used, or when University of Glasgow	Education Committee	

				policy is updated		
GSA Section of the Regulations of the University of Glasgow	Head of Academic Registry	May 2026	2026/27	Yearly	Education Committee	

Academic Development						
Policy title	**Proposed Author**	**Date of last approval**	**Session of next review**	**Proposed Review Frequency**	**Committee Scrutiny**	**Notes**
Common Academic Framework for Taught Degree Provision	Head of Academic Development	May 2022	2027-28	5 yearly	Education Committee, Learning and Teaching Group	Head of Academic Development and School ADLs concluded an evaluation of the CAF implementation process in session 2025/26.

Learning and Teaching						
Policy title	**Proposed Author**	**Date of last approval**	**Session of next review**	**Proposed Review Frequency**	**Committee Scrutiny**	**Notes**
Code of Assessment	Head of Learning,	May 2026	2030/31	5 yearly	Education Committee	Minor updates approved for 2026/27 session.

	Teaching and Enhancement and Head of Academic Registry					
Exceptional Circumstances: Adjustments to Learning, Teaching and Assessment	Head of Learning, Teaching and Enhancement	October 2023	2028/29	5 yearly	Education Committee	
Student Engagement and Representation Policy	Head of Learning, Teaching and Enhancement	November 2025	2030/31	5 yearly	Education Committee	One-year review undertaken in session 2025/26.
Student Experience Surveys Policy	Head of Learning, Teaching and Enhancement	May 2026	2030-31	5 yearly	Education Committee	
Policy on the use of Turnitin Software	Head of Learning, Teaching and Enhancement and Head of Library Service	December 2013	2026-27	5 yearly	Education Committee	
Undergraduate Ethics Policy	Head of Learning, Teaching and Enhancement	December 2016	2026-27	5 yearly	Education Committee	This policy is likely to be combined with the PGT ethics policy.
Postgraduate Taught Ethics Policy	Head of Learning, Teaching and Enhancement	December 2016	2026-27	5 yearly	Education Committee	See note above

Student Support and Development						
Policy title	**Proposed Author**	**Date of last approval**	**Session of next review**	**Proposed Review Frequency**	**Committee Scrutiny**	**Notes**
Reasonable Adjustment Policy and Procedure	Head of Student Support	November 2025	2030/31	5 yearly	Education Committee	
Support to Study Policy and Procedure	Head of Student Support	June 2023	2027-28	5 yearly	Education Committee	

Strategy and Marketing						
Policy title	**Proposed Author**	**Date of last approval**	**Session of next review**	**Proposed Review Frequency**	**Committee Scrutiny**	**Notes**
International Foundation Programme (Programme Regulations)	Head of Continuing Professional Development	May 2026	2026/27	Yearly	Education Committee	
Portfolio Preparation Course – Creative Practices (Course Regulations)	Head of Continuing Professional Development	May 2026	2026/27	Yearly	Education Committee	
Collaborative Provision: UK Articulation Policy	Head of Continuing	October 2026	2030/31	5 Yearly	Education Committee	

	Professional Development					