

Education Committee: Remit and Membership

Reports to: Academic Council

1. Remit

1.1 To be responsible, on behalf of the Academic Council, for oversight of all matters relating to the development and quality assurance and enhancement of the institution's undergraduate and postgraduate taught provision, and the maintenance of the Common Academic Framework for undergraduate and postgraduate programmes, as set out below.

1.2 In respect of academic development:

- (a) to consider and recommend to Academic Council approval of proposals for new programmes of study;
- (b) to consider and approve proposals for new courses of study;
- (c) to consider and recommend to Academic Council approval of proposals for new academic partnerships involving the delivery of undergraduate and postgraduate provision;
- (d) to develop, approve and monitor the implementation of institution-wide policies, procedures and structures for undergraduate and postgraduate admissions;
- (e) to develop, approve and monitor institution-wide activities relating to learning enhancement and educational development and to disseminate good practice to the institution's academic community.

1.3 In respect of quality assurance and enhancement:

- (a) to develop, approve and monitor the implementation of institution-wide policies, procedures and structures for programme and course approval, monitoring and review, and for the assessment of students;
- (b) to recommend to the Academic Council the appointment of external examiners for taught programmes;
- (c) to consider and approve annual programme monitoring reports, which include reports from external examiners;
- (d) to develop and maintain appropriate performance indicators relating to academic standards, and to report annually to the Academic Council on the ways in which such standards are being maintained;

- (e) to maintain oversight of the effectiveness of GSA's Student Partnership Agreement, GSA's student engagement structures and partnership projects to enhance the student learning experience;
 - (f) to consider reports from Boards of Studies including recommendations on all matters relating to taught provision;
 - (g) to report annually to the Academic Council on the operation of the institution's procedures for academic appeals;
 - (h) to recommend to the Academic Council approval of proposals for modifications to the institution's academic regulations.
- 1.4 To advise the Academic Council on strategies and policies to support the development of best practice in undergraduate and postgraduate learning, teaching and assessment.
- 1.5 To receive an annual report from the Undergraduate and Postgraduate Scholarship Committees on the award of undergraduate and postgraduate scholarships.

2. Membership

Ex-officio

- Deputy Director and Vice Principal [Academic] (Convenor)
- Heads of Schools
- Head of Learning, Teaching and Enhancement
- Head of Doctoral Studies or nominee
- Head of Academic Quality or nominee
- Director of IT
- Head of Library Services
- Head of Technical Support
- Head of Professional and Continuing Education
- Head of Academic Development
- Head of Recruitment and International
- Programme Director GSA Highlands and Islands
- President of the Students' Association
- Vice-President of the Students' Association
- Senior Policy Officer in the Academic Quality Office
- Academic Development Lead from each of the Academic Schools
- Director of Estates and Infrastructure or nominee
- Head of Academic Registry
- Head of Student Support and Development

Co-Opted Members

- Academic Registrar (as appropriate to the agenda)
- Deputy Director and Vice Principal [Research & Innovation] (as appropriate to the agenda)

Appointed Members

- A maximum of two (and no less than one) members of the academic staff from each of the Schools of Design, Fine Art, the Mackintosh School of

Architecture and the School of Innovation and Technology nominated by the Heads of School

- Two Student Representatives, with Class Representatives asked to self-nominate (and where more expressions of interest than roles are received, a review panel comprising the Student President and/or Student Vice-President of the GSA Students' Association and Convenor of Education Committee will select the most appropriate candidates)

In attendance

- Student Engagement Coordinator (Academic)

Secretary: a member of staff from the Academic Quality Office.

Schools and other relevant departments will be asked to confirm their nominations for membership annually.

All Committee members, both staff and students, whether new or continuing, are invited to an annual induction session hosted jointly by the Convenor and Secretary prior to the first meeting of the Committee each academic session.

3. Frequency of meetings

It is expected that the Committee will meet at least three times per session.

4. Quorum

A minimum of ten members, including a student representative.