

Research Degrees Committee Remit and Membership 2025-2026

1 Remit

1.1 To oversee policies and procedures relating to the assurance of quality in the conduct of research degrees at The Glasgow School of Art and to advise the GSA Research Committee (GSA RC) on the development of the institutional research degrees portfolio.

1.2 To be responsible on behalf of GSA RC for:

- The recruitment and enrolment of new research degree students
- Appointing Supervisors
- Receiving the Annual Research Degrees Report and monitoring assurance and enhancement actions arising
- Receiving Annual Progress Reports (APR)
- Overseeing and recording changes in student status
- Approving additional years of study
- Approving requests or recommendations to suspend or terminate studies, or transfer to another eligible degree programme
- Approving nominations for External and Internal Examiners
- Receiving and recording the result of examiners' joint viva reports
- Monitoring GSA's supervisory capacity and expertise and advising on supervisory development, enhancement and training
- Monitoring GSA's PGR cohort numbers and overseeing actions designed to meet institutional targets
- Monitoring completion rates and reporting them to GSA RC
- Overseeing and developing Research Degrees training
- Supporting GSA's REF submission in relation to PhD students and people, culture and environment.

1.3 To report all relevant business timeously to GSA RC

2 Membership

Ex Officio

- Head of Postgraduate Research (Convener)
- Head of Research
- PhD Coordinators for the Schools of Design, Architecture, Fine Art and Innovation and Technology
- Heads of Schools and Academic Areas or their nominee (e.g. an appropriate member of staff excluding PhD Coordinators, who are already members of the committee)

- A member of staff from GSA Registry
- PhD School Officer or their nominee (e.g. a PhD Class Rep)

Appointed

- A representative from the University of Glasgow who has experience of the University's College of Arts Higher Degrees Committee

Secretary: a member of administrative staff from the Research Department

3 Frequency of meetings

The Research Degrees Committee will meet at least once per semester, if possible in advance of the GSAResearch Committee, and additionally if required to progress business relating to recruitment.

4 Quorum

At least seven (7) members are in attendance, including (other than in exceptional circumstances) at least one representative from each School and a student representative.