The Glasgow School of Art

Research Committee Remit and Membership 2025-2026

Reports to: Academic Council

Secretary: a member of administrative staff from the Research Department

1.   Remit

1.1.   To be responsible, on behalf of the Academic Council, for oversight of all matters relating to postgraduate research provision and development and enhancement of the institution's strategies, policies, regulations and procedures for Research, Innovation and Knowledge Exchange, as set out below.

1.2.   In respect of strategies, policies and regulations to support the development and enhancement of Research, Innovation and Knowledge Exchange:

(a) To consider and recommend to Academic Council for approval GSA's Research Strategy, in support of institutional strategic plans and objectives; to monitor its implementation and report on progress to Academic Council;

(b) To consider, approve and monitor the implementation of GSA's Research Strategy by each of GSA's Schools and selected other areas of research activity as appropriate;

(c) To develop and recommend to Academic Council for approval institutional policies and regulations governing Research, Innovation and Knowledge Exchange, including but not limited to

- policies and regulations relating to participation in national research assessment exercises such as the Research Excellence Framework
- the Knowledge Exchange and Innovation Fund (KEIF) strategy
- research planning and time allocation
- research ethics
- research integrity
- research data management
- open research and open access dissemination of research
- **(d)** To monitor the implementation of research policies and regulations.

1.3.   To develop, consider, approve – where applicable – and monitor institution-wide operational procedures, activities, codes of practice and infrastructure to support the development of research, impact, innovation, knowledge exchange and enterprise, including, but not limited to:

(a) planning and managing GSA's participation in the Research Excellence Framework;

(b) implementation of GSA's KEIF strategy

(c) professional development of researchers at all stages of their careers, including in relation to the principles defined in the Concordat to Support the Career Development of Researchers;

(d) the development, approval, management and governance of research, innovation and knowledge exchange projects, including funding applications and other forms of income generation;

(e) development and dissemination of research outputs, including as relating to the institutional research repository;

(f) open access and open research;

(g) procedures governing individual research planning and time allocation;

(h) institutional initiatives to support research development, including research leave and internal funding schemes;

(i) research ethics and research integrity;

(j) public engagement with research;

(k) research data management;

(l) institutional monitoring and management of research-related risks and compliance with relevant internal and external policies, regulations and conditions;

(m) research-teaching links;

(n) developing and promoting improved conditions to support equality, diversity and inclusion in research;

1.4. In respect of postgraduate research provision:

(a) consider reports from Research Degrees Committee (RDC) on the development, conduct and quality assurance of postgraduate research provision;

(b) consider and approve the Research Degrees Guidance, and recommend amendments to the MPhil/PhD Regulations to Academic Council for approval;

(c) consider and approve policies and guidance for any other postgraduate research (PGR) programmes that report to RDC, and recommend amendments to the Regulations for such PGR degrees to Academic Council for approval;

(d) consider and – where applicable – approve or recommend to Academic Council for approval the appointment of external examiners for candidates for PGR degrees, in accordance with regulations;

(e) receive from RDC and recommend to Academic Council for approval applications to study for the degree of Doctor of Philosophy by Published Work;

(f) consider and approve recommendations from RDC, which include reports from external examiners, for the award of the degree of Doctor of Philosophy by Published Work.

1.5. To receive, consider and – where applicable – approve reports from sub-committees and working groups of the Research Committee:

(a) the Research Degrees Committee, including its Annual Research Degrees Report

(b) the Research Committee in each of GSA's Schools and equivalent for Interdisciplinary Research (IDR)

(c) TRAC Oversight Group

(d) those responsible for research ethics review and approval.

1.6.   To receive, consider and – where applicable – approve reports on institutional research initiatives, submitted at the Convener's request.

1.7.   To advise the academic community on current developments in research, impact innovation and knowledge exchange and to act as a forum for the dissemination of good practice.

1.8.   To report to Academic Council.

2.   Membership

Ex-officio
- Deputy Director (Research & Innovation) (Convener, or their Nominee)
- Head of Research
- Head of Research Support Services
- Head of Postgraduate Research
- Heads of Schools (HoSs)
- Professorial Lead, Rural Lab (or nominee)
- Programme Manager, Future Skills
- School Research Leads
- Conveners of the Schools' Research Committees (when not the HoS or Research Lead)
- Head of Learning and Teaching or their nominee
- Programme Director, GSA Highlands and Islands
- Deputy Chief Financial Officer (or nominee)
- A representative from Academic Registry
- A representative from Academic Quality Office
- The PhD School Officer or their nominee (who should be a PGR Class Representative)

Appointed
- Research Department staff as required, normally to include Research Information Manager, Research and Innovation Funding Officer, KE and Impact Officer and Researcher Developer.
- Researchers as required

The Convener shall have the right to invite non-members to attend a meeting, or part of a meeting, and to participate, excepting the right to vote, in the discussions of that meeting.

3.   Frequency of meetings

It is expected that the Committee will meet at least three times per academic session.

4.   **Quorum**

At least eight (8) members, including (other than in exceptional circumstances) at least one representative from each School and a student representative.