

# THE GLASGOW SCHOOL OF ART

## RESEARCH INTEGRITY POLICY

### POLICY DETAILS:

Date approved	1 <sup>st</sup> May 2024
Approving bodies	Research Committee, Academic Council
Implementation date	Semester 3, AY2023-24
Supersedes	This is a new policy
Date of Equality Impact Assessment	March 2024
Review Date	Academic Year 2028-29
Author	Research Department (Colin Kirkpatrick)
Supporting Policies	Code of Good Conduct in Research Research Misconduct Policy and Procedure
Benchmarking	University of St Andrews, University of Dundee, University of Glasgow, University of the Arts London, Rose Bruford College of Theatre and Performance, UK Research Integrity Office, Concordat to Support Research Integrity

## **THE GLASGOW SCHOOL OF ART**

### **RESEARCH INTEGRITY POLICY**

The Glasgow School of Art (GSA) is committed to ensuring that research undertaken under its auspices is conducted with integrity and rigour.

GSA will demonstrate this commitment by aligning relevant policies, processes, practices and objectives with the principles and responsibilities described in the Concordat to Support Research Integrity<sup>1</sup>, and by supporting staff to meet those standards.

The Concordat requires institutions to:

- Uphold the highest standards of rigour and integrity in all aspects of research
- Ensure that research is conducted according to ethical, legal and professional obligations and standards
- Support a research environment underpinned by a culture of integrity and based on good governance, best practice and support for the development of researchers
- Use transparent, timely, robust and fair processes to deal with allegations of research misconduct
- Work together to strengthen research integrity and review progress regularly and openly.

Glasgow School of Art has obligations to core funding organisations to comply with the Concordat to Support Research Integrity.

Our policies, procedures and guidance on research integrity and good conduct in research apply to all individuals undertaking research and related activities as a representative of GSA and with its approval, including (but not limited to): employees, visiting workers, emeritus and/or honorary staff, independent consultants contracted by GSA to undertake research, postgraduate research students (PhD, MPhil and MRes) and visiting postgraduate research students.

The five core principles stated in the Concordat to Support Research Integrity should be considered in all aspects of research. They are: Honesty, Rigour, Transparency and Open Communications, Care and Respect, and Accountability<sup>2</sup>.

Researchers themselves are primarily responsible for acting with integrity and observing standards of good research conduct. GSA expects researchers to make themselves aware of, and observe the standards set out in, relevant policies and guidance, which include:

- The Research Integrity Policy, and Code of Good Conduct in Research
- The Research and KE Ethics Policy and Research Ethics Code of Practice
- The Research Misconduct Policy and Procedure
- The Open Access Policy
- The Research Data Management Policy
- Relevant information, guidance and training provided on the Research section of the staff intranet and on Canvas.

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<sup>1</sup> The Concordat to Support Research Integrity, Universities UK, October 2019:

<https://www.universitiesuk.ac.uk/topics/research-and-innovation/concordat-support-research-integrity>

<sup>2</sup> Full details are provided in the GSA Code of Good Conduct in Research

When undertaking research, staff should also comply with any other GSA policies which apply to research activities, including (but not limited to): data protection policies, health and safety procedures, practices to promote equality and diversity, intellectual property policies, adult and child protection policies and those relating to dignity and respect at work and study. In addition, researchers should ensure they comply with any applicable terms or policies of external parties, such as those of research funders, collaborating organisations or professional bodies.

All ethical and regulatory considerations must be reviewed before work begins on any relevant aspects of research. Researchers are responsible for ascertaining whether GSA research ethics approval is required before commencing research and related activities, and for taking the necessary steps to gain such approval.

It is the responsibility of those supervising researchers — including principal or lead investigators on specific research projects, supervisors of postgraduate research students, Research Leads in Schools and line managers — to support a research culture of mutual cooperation in which researchers under their supervision are encouraged and supported to understand and meet ethical, legal and professional standards.

The Research Department is primarily responsible for the oversight and monitoring of research integrity and conduct at GSA, for ensuring that necessary policies and procedures are in place and for providing relevant information, advice, guidance and training. Researchers seeking support on research integrity and conduct should contact the Research Department on [research@gsa.ac.uk](mailto:research@gsa.ac.uk).

The Research Department will prepare an annual statement on research integrity for Research Committee, senior management and the Board of Governors, and thereafter it shall be published on the GSA website. The statement will follow the format of the template developed by the UK Research Integrity Office and Universities UK, or equivalent. The statement should normally be presented to the first GSA Research Committee of the academic year.

Behaviours or actions that fall short of the standards of ethics, research and scholarship required to uphold research integrity will be considered to be potential research misconduct. Forms of research misconduct can include: fabrication; falsification; plagiarism; failure to meet legal, ethical and professional obligations; misrepresentation; and improper dealing with allegations of misconduct<sup>3</sup>. (Honest errors and differences in opinion on, for example, research methodologies or interpretations do not constitute research misconduct.) GSA is responsible for ensuring that the Research Misconduct Policy and Procedure provides a clear and confidential mechanism for reporting allegations of potential research misconduct, and robust, transparent and fair processes for investigating and dealing with such allegations.

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<sup>3</sup> Full details are provided in the GSA Research Misconduct Policy and Procedure