



## Student/Applicant Data Request Form

### Consent of Person whose Data is Requested

I agree that my data from The Glasgow School of Art's student/admissions record can be disclosed to:

Name:

Organisation (if applicable):

Reason for release:

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Student/Applicant Name:

Student ID/Application Reference number (if known):

Date of Birth:

Signature

Date

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Please note, if the person whose student data is requested is unable to give their consent (for example because they are deceased) then documentary proof of this must be attached to this form e.g. published obituary, death certificate.

If you are unable to obtain consent from the person whose student data is requested and GSA holds current contact details for this person, GSA will approach this person and request their consent.

If consent is not given or cannot be obtained then GSA will not process this request.

Please return this completed form to: Academic Registry, The Glasgow School of Art, 167 Renfrew Street, Glasgow G3 6RQ Scotland UK. Email: [registry@gsa.ac.uk](mailto:registry@gsa.ac.uk)

**It is a criminal offence to make false statements in order to obtain personal data.**

The GSA collects and processes personal data in accordance with the requirements of the Data Protection Act. Further information is available from the Data Protection Officer at [dataprotection@gsa.ac.uk](mailto:dataprotection@gsa.ac.uk)