

The Glasgow School of Art

Posthumous Awards

- 1.1 If a student dies when s/he has either completed the requirements for an award of but has not had the qualification awarded or conferred, or has completed a significant portion of the work of the programme, then a posthumous award can be considered. The regulations for incomplete assessment for good cause give a basis on which a judgement can be made.
- 1.2 Initial consideration as to whether an award should be considered should be carried out by the Head of Department or Programme Leader.
- 1.3 If it is agreed that a posthumous award is appropriate, the Head of Department or Programme Leader should submit a report and recommendation, in writing, to the Head of Student Records and Systems who, following consultation with the Convenor of Academic Council, will then liaise with the Senate of the University of Glasgow. If the Clerk of Senate approves the recommendation he will authorise the award on behalf of the Senate and issue a formal letter of confirmation to the Head of Student Records and Systems, a copy of which should be sent to the Head of Registry at the University of Glasgow.
- 1.4 Upon receipt of the copy of the letter from the Clerk of Senate, GSA Student Records will change the student's status in GSA's student records system.
- 1.5 GSA Student Records will liaise with the University of Glasgow Registry on the preparation of an appropriately worded parchment. The parchment will be forwarded to GSA Student Records.
- 1.6 Any private event to present the degree to the relatives of the deceased should be arranged by GSA, however, posthumous awards are not normally presented as part of the main graduation ceremony.
- 1.7 Any posthumous degrees awarded will appear in the following graduation programme.