

THE GLASGOW SCHOOL OF ART

COLLABORATIVE PROVISION POLICY

POLICY DETAILS:

Date of approval	March 2014
Approving body	Academic Council
Supersedes	
Date of EIA	
Date of next review	<i>See departmental schedule</i>
Author	Policy and Governance
Responsible Executive Group area	Policy and Governance
Related policies and documents	<ul style="list-style-type: none">• Collaborative Provision: The Student and Staff Experience• Collaborative Provision: Risk Assessment• Collaborative Provision: Due Diligence• Collaborative Provision: Formal Agreements• Collaborative Provision: Monitoring and Review• Collaborative Provision: International Articulation• Collaborative Provision: UK Articulation• Collaborative Provision: Policy on Student Exchange Arrangements• Collaborative Provision: Guidance on Conflicts of Interest• Collaborative Provision: Anti-Bribery and Corruption Policy
Benchmarking	UK Quality Code for Higher Education University of Glasgow

COLLABORATIVE PROVISION POLICY

1. Context and General Approach

- 1.1 In establishing partnerships with other institutions, GSA manages its arrangements in a way that assures GSA's already excellent reputation both at home and internationally. Ownership and responsibility at individual programme, School and also at institutional level are essential aspects of this approach. The consistent application by GSA committees and line management of Academic Council approved policy is also core to GSA's approach.

With the exception of student exchange and study abroad arrangements, GSA currently only delegates the delivery or management of a course (i.e. a constituent part of a programme) to a single partner, the University of Glasgow. Such courses are wholly owned by the University and form part of GSA programmes taught in conjunction with the University, which awards the degree. Responsibilities of the University of Glasgow and GSA are set out in the current Memorandum of Agreement.

Only substantial proposals, such as the current GSA/SIT arrangement, will require to address all aspects of the policies. In many circumstances, a more limited assessment may apply. It is therefore essential that proposals are discussed with Policy and Governance at the earliest possible opportunity.

2. Collaborative Provision Policies

- 2.1 The following policies establish and define the consideration, approval, management and review of collaborative provision at GSA:
- Collaborative Provision: The Student and Staff Experience
 - Collaborative Provision: Risk Assessment
 - Collaborative Provision: Due Diligence
 - Collaborative Provision: Formal Agreements
 - Collaborative Provision: Monitoring and Review
 - Collaborative Provision: International Articulation
 - Collaborative Provision: UK Articulation
 - Collaborative Provision: Policy on Student Exchange Arrangements
 - Collaborative Provision: Guidance on Conflicts of Interest
 - Collaborative Provision: Anti-Bribery and Corruption Policy

3. General Principles

The following principles apply regarding collaborative provision at GSA and are detailed as appropriate in the above policies:

- 3.1 Collaborative provision shall be compatible with the QAA UK Quality Code and, where appropriate, in alignment with policy adopted by the University of Glasgow.
- 3.2 Proposers shall at an early stage outline their proposals and discuss them with Policy and Governance.

- 3.3 GSA's Executive Group has principal responsibility for consideration of the business case and the outline of the academic rationale, with more detailed consideration of the academic rationale at Academic Council.
- 3.4 The business case and risk assessment, as well as the nature of the proposal itself, will inform the extent of due diligence to be undertaken.
- 3.5 The outcomes of the risk assessment and due diligence exercise will be carefully considered by GSA Executive Group and must satisfy Boards of Studies and Academic Council.
- 3.6 Academic Council shall be responsible for approving collaborative provision in terms of academic matters. GSA Executive Group may require to be assured regarding academic and non-academic matters. Policy and Governance will advise proposers on the policy and approval routes regarding their particular proposal.
- 3.7 Boards of Studies shall not recommend a collaborative provision proposal without having been assured by proposers that the proposal has been fully discussed with Policy and Governance and that the proposal is compliant with GSA policy.
- 3.8 The proposing Schools and departments shall assist Policy and Governance in the management of the approval process by ensuring that all required collaborative provision documentation is provided, completed in full, and submitted timeously.
- 3.9 Proposing Schools shall recognise that collaborative provision proposals may require to be approved by proposed partner institutions and that these external processes should be progressed concurrently with GSA approval processes.
- 3.10 Any engagement with the University of Glasgow Senate Office will be undertaken by Policy and Governance. Schools shall not enter into any agreement or arrangements with third parties without appropriate approval from Academic Council and the Executive Group or Board of Governors, as appropriate.
- 3.11 Where appropriate the approval of the University of Glasgow shall be sought should GSA wish to proceed with the proposal and progress to a formal written agreement.
- 3.12 The Annual Report to the University of Glasgow Senate and the Joint Liaison Committee shall all be appropriately utilised to inform and update the University regarding collaborative provision. Formal approval requests shall be submitted in consultation with the University's Senate Office.
- 3.13 GSA's Executive Group will review the relevant documentation and seek approval from the Board of Governors and the University of Glasgow, as appropriate.
- 3.14 The Memorandum of Agreement with the proposed partner and the collaborative provision itself is monitored and reviewed in terms of GSA policy. Proposing Schools should be fully aware of GSA policy, processes and procedures in this respect. Monitoring and review procedures will be applied as defined in the policy.
- 3.15 Should the collaborative arrangement terminate, a School will follow the termination action plan, as defined in the collaboration agreement, in consultation with Policy and Governance.